

# Question Bank

The Organization can maintain a Bank of Questions that can be easily added to event registration forms. To manage your Question Bank, visit your organizations settings page and click on Question Bank in the left sidebar. Here you will see a table showing each of your Banked Questions. To add a new one, click the “Add New Question” Button.

The screenshot displays the 'Questions Bank' management interface in the Jilive system. The page title is 'Questions (5)' and there is an 'ADD NEW QUESTION' button in the top right corner. The main content is a table with the following data:

TITLE	DESCRIPTION	ANSWER OPTIONS
Choose your drink	Select your favourite drink's ingredients which will be	1. Perfect Pear: Pear, apple, lime 2. Blueberry Mojito: Blueberries, mint 3. Cool as a Cucumber: Lemon, elderflower, cucumber spritz
Submit a question to the speakers in advance	-	-
What are the ages of your children?	-	1, 0-2 2, 3-5 3, 6-8 4, 9-10
What is your email	-	-
Food allergy?	-	-

At the bottom of the table, there is a pagination control showing 'Rows per page' set to 10 and '1-5 of 5' items.

## Add New Question ✕

0 / 100 symbols

[+ ADD DESCRIPTION](#)

Single answer ▾

### Answers

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1

[+ ADD ANSWER OPTION](#)  Include 'Other' option

**ADD**

To Create a Question, just fill out the form below that appears and click “Add”.

# Create Question



for All Attendees

Title

What is your favorite food?

27 / 100 symbols

[+ ADD DESCRIPTION](#)

Single answer

Answers

1

Pizza

2

Steak

3

Chicken

[+ ADD ANSWER OPTION](#)

Include 'Other' option

Add to question bank

[< BACK](#)

[ADD](#)