Connect to Payment Gateway via Spreedly

Jlive has implemented a new way of collecting payments! Organizations are now able to connect to the Payment Gateway of their choice using their existing accounts with these Payment Gateways.

Organizations can now:

- Use existing accounting workflows with your own Gateway
- Utilize existing transaction rates
- No additional fees from Jlive at this time

Currently Jlive supports Stripe and Moneris. Support for Authorize.net and Paypal coming soon! <u>Learn more</u>

Note: Under the previous payment system, Jlive used a service called <u>Stripe</u> <u>Connect</u> which routed payments through Jlive's Stripe Account and limited visibility into reports for organizations. Under the new system, according to Stripe, organizations can no longer use their Stripe Connect account. Instead, they must create a fresh Stripe account by visiting Stripe.com and signing up for a new account.

How to Connect Payment Gateway via Spreedly

On The Organization / Billing page, there is a section called <u>Spreedly</u>.

Spreedly is a **Secure Payment Orchestration** platform that allows you to connect to your own **Payment Gateway** in order to sell on Jlive. <u>Learn More</u>

1. Press the Select Gateway button.

jlive	
	Billing
Events	Your existing Paid events will be hidden until you connect to a Payment Gateway.
Archived	
🕜 Dashboard	Unlock the ability to Sell Tickets and Accept Donations.
org Profile	Connect to the Payment Gateway of your choice via our secure PCI compliant Payment Orchestration provider, Spreedly.
Sub-orgs	Customer Credit card data is securely vaulted with Spreedly Vault. ble ref sear till. Earn MORE LEARN MORE
Settings	
Questions Bank	
E Reports	spreedly
Admins	Connect to your own payment gateway
Jobs	Use your own negotiated rates Set credit card statement descriptor
5 Billing	Use existing reporting and reconciliation
i Help Center	Stripe Moneris SELECT GATEWAY

2. Press Enter Billing Address

Select Payment Gate	eway
Unlock the ability to Sell Tickets Connect to the Payment Gatew PCI compliant Payment Orchest	s and Accept Donations. ay of your choice via our secure
Billing Address Billing Address is required to connec organization Name	t to Payment Gateway.
The Berman Theater	
Address line 1	Address line 2
6600 W Maple Road	Address line 2
City	State
West Bloomfield	Michigan
west bloomlieid	Michigan
Country	Zip code

3. Choose Stripe in the Payment Gateway

connect to	your own payment gateway via Spreed	lly
ayment Gatev	vay	
Choose P	ayment Gateway	
Moneris	<u>O</u>	
stripe		
	Don't see your Payment Gateway?	

Connect to Stripe

Note: You can NOT use your existing **Stripe Connect** account with Spreedly. It must be a regular account from **Stripe.com**. Some organizations have indicated they were able to use their Stripe Connect account by logging into Stripe and searching for the word "API" in order to obtain the Secret Key listed below...

1.Choose Stripe in the Payment Gateway

2. Enter the Secret Key and Save Payment Gateway

stripe cret Key or Restricted Access Key		
cret Key or Restricted Access Key	ipe	•
	Key or Restricted Access Key	
94jasd923jkasldj340s8t5sdkf93jdca;lf	asd923jkasldj340s8t5sdkf93jdca;lf	

Starting June 2024, Stripe will require the use of **Restricted API Keys (RAK)** on all gateway connections with Spreedly.

1. Login to your Stripe dashboard and visit the API keys area

(dashboard.stripe.com/apikeys)

2. Select the "+ Create restricted key" button. If you already have a RAK provisioned for your Spreedly connection, you can edit that key instead and proceed to the next step.

	ebhooks Events Logs Apps			
API keys			Learn more about AP	authentication
Standard keys Create a key that unlocks fu	ull API access, enabling extensive interaction with your account. Lea	rn more	+ 0	reate secret key
NAME	TOKEN	LAST USED	CREATED	
Publishable key		Oct 31, 2023	May 8, 2015	
Secret key	Reveal live key	Mar 16, 2022	I May 8, 2015	
Restricted keys Create a key with specific a	access limits and permissions for greater security. Learn more		+ Crea	te restricted key
Learn more	about API authentication $ ightarrow$			
	+ Create secret key			
D				
2015				

3. Spreedly requires the following permissions on all RAK to facilitate transactions. They are found in the "All core resources section", and one in the "All webhook resources" section. Ensure these permissions are set to **Write** to avoid disruption to transactions on your Stripe gateways.

- PERMISSIONS: Charges, Customers, PaymentIntents, PaymentMethods, SetupIntents, Tokens, Webhook Endpoints
- CONNECT PERMISSIONS: Charges, Customers, PaymentIntents, PaymentMethods, SetupIntents, Tokens

Dverview API keys Webhooks Events Logs Apps		
Create restricted API key		
Key name		
RESOURCE TYPE	PERMISSIONS (1)	CONNECT PERMISSIONS ①
All core resources View documentation	None Read Write	None Read Write
Apple Pay Domains	None Read Write	None Read Write
Balance	None Read	None Read
Balance transaction sources (2)	None Read	None Read
Balance Transfers	None Read Write	None Read Write
Test clocks	None Read Write	
Charges	None Read Write	None Read Write
Confirmation token	None Read	None Read
Confirmation token (client)	None Read Write	None Read Write
Customers	None Read Write	None Read Write
Customer session	None Read Write	None Read Write
Disputes	None Read Write	None Read Write

4. Save your new RAK using the "Create key" button below permissions, or save these updated permissions on your existing RAK using the "Apply changes" button.



Developers

5. Reveal the key in your list and copy your RAK to clipboard.

Your new API key	
Keep your key safe	
Save and store this new key to a secure place, such as a password manager or secret store. You won't be able to se again.	ee it
Learn more about keeping your keys safe 🗷	
rk_live_51I75XPIo4kCYxZ08xycjvK4aH1wP3cKVxDdxa djvzq8	
Add a note	
Describe this key and the location where it's stored.	
	1,
	one
rk live og60	

Connect to Moneris

Moneris is a Payment Gateway that is often preferred in Canada due to its faster payouts and competitive rates.

1.Choose Moneris in the Payment Gateway

2. Enter the Store ID and API Token and press Save Payment Gateway

Moneris	
ore Id	ApiToken
GndjjdssGFGGDTTFcjuw	yDGHkfhsoqknsbyduwvh

1) To find your Store ID and API Token, log into the Moneris Go portal, and access the store containing the API token that you want to view or copy (see <u>Logging into Moneris Go portal</u>).

2) On the sidebar menu (shown below), click on **Settings** > **Developer tools**.

Dashboard	
Reports	
हुङ् Payment requests	
X Users	
کې Settings ک	Store
	Terminal
Payment	Developer tools

3. When the "Developer tools" page displays, you should see the "API Token" module (shown below), which lists your store's API token and store ID.

Momertia	Go Portal	< Firsteane Lasteane > < Store same >	
Deshboard	Developer tools		
Reports		API Token Moneris Checkout Configuration Hosted Tokenization	
89 Payment requests		API Token	
,AR Users		Store D mog000122	
© Settings >		API Token adcopt/romana.etwano	
Eg Papront			
			"API TOKEN" MODULE
	Copyright Moneris Go Portal yyy	Monaris.com Terms Of Une Privacy Natice Contact Us Supplies Developer Portal	

Learn more: Moneris API Token

Connect to Authorize.net

Authorize.net is a Payment Gateway that is owned by Visa.

- 1. Choose the Authorize.net Gateway.
- 2. Enter the Secret Key and Save Payment Gateway

authorize.net	-
PI ID	Transaction Key
GndjjdssGFGGDTTFcjuw	yDGHkfhsoqknsbyduwvh

How to find your Authorize.net API ID and Transaction Key -

Steps to Generate Your API ID and Transaction/Signature Key

- Sign into the <u>Merchant Interface</u>.
- Select **Account** from the main toolbar.
- Under Security Settings, select API Credentials & Keys.
- Based on the need and integration, select New Transaction Key or New Signature Key.
- To disable the old Transaction or Signature Key, check the box labeled Disable Old Transaction/Signature Key Immediately.
- If the Disable Old Transaction/Signature Key check box is not selected, the old Transaction or Signature Key will automatically expire in 24 hours. This will also impact any use of the Signature Key for transaction response validation for the SHA2 field. If the old Transaction/Signature Key is not expired, the previous key will continue to be used for the hash/response validation.
- Select **Submit** to continue.
- Request and enter PIN for verification.
- Your new Transaction/Signature Key is displayed.

Steps to Generate Your Public Client Key

- Sign into the <u>Merchant Interface</u>.
- Select **Account** from the main toolbar.

- Under Security Settings, select Manage Public Client Key.
- To disable the old Public Key, check the box labeled Disable Old Public Key(s).
- If the Disable Old Public Key(s) check box is not selected, the old Disable Old Public Key(s) will automatically expire in 24 hours. If the old Disable Old Public Key(s) is not expired, the previous key will continue to be used for the hash/response validation.
- Select **Submit** to continue.
- Request and enter PIN for verification.
- Your new Public Client Key is displayed.