

# Jlive User Roles

**Users permissions only work if they have access to that specific event.**

- **Jlive Super Admins**

- have access to all events on platform across all cities

- **Jlive Admin**

- Same as Jlive SuperAdmin, but...
- can't create / manage Cities
- can't disable or terminate users
- can't create Super Admins

- **City Admin**

- City Admin can also be Org Admin for their own organization (ie Detroit Federation)
- City Admins have access to control only the events hosted by their organization(s)
- City Admins can view all events on their platform in their city
  - includes all event statuses including draft events
  - includes total tickets and total sales
- Can NOT see/use Manage Registrant page unless Org Admin
- Can NOT see/use Manage Orders page unless Org Admin
- Can control which orgs / sub orgs operate in their city
- Can view and block user accounts within their city
- Can see city wide trend reports (no-personal data unless their own org)
- City Admin can Manage Admins but only add admin access for orgs they are city admin of
- City Admin can Manage Community Calendar Settings and Moderate Community Calendar Submissions

- **Org Admin**

- Org Admins have full access to their own org and sub-orgs, but not parent orgs
- View Registrants, download Registrant CSV even for events they co-host
- View Orders, Download Orders CSV even for events they co-host
  
- **Event Creators**
  - can create / edit events and tickets within their org
  - can NOT view attendees or payment info
  - can not see guest lists
  
- **Event Admins**
  - can only view / edit events they have been assigned to
  - can see event-specific attendees, payments
  - can view all event-specific report
  
- **Community Calendar Moderator**
  - Can view Manage Community Calendar Page for their assigned market
  - Can Approve / Reject Drafts for their assigned market
  - Can Reject Published Events for their assigned market
  
- **Co-Host (Secondary)**

Not a separate role. These are permissions that are actual for Org Admin and Event Manager only.