How to download a .CSV file into a Google Spreadsheet

To get your CSV file into a Google spreadsheet:

- 1. Open **Google Sheets**.
- 2. Choose "File" \rightarrow "Import" \rightarrow "Upload" \rightarrow "Select a file from your computer."
- 3. Choose your **CSV file** from your Documents or Desktop folder.
- 4. The following window will pop up. Choose "Import data."