Convener Quickstart Guide

Table of Contents \equiv

- Embed Jlive Events on my Organization's Website
- <u>Community Calendar</u>
- <u>Connect My Own Payment Gateway</u>
- Manage Organizations in My City
- <u>Manage Admins in My City</u>
- Tracking Pixels
- Integrations
 - Integrate With My CRM
 - Integrate with BBCRM
 - The Jlive APIs

Embed Jlive Events on my Organization's Website

Jlive can generate an Organization ICS Calendar Feed that can be imported into third party calendar systems. Additionally Jlive has support for a community-wide ICS feed of events.Time.ly is one vendor that some organizations use to embed a calendar on their own website. TheEventsCalendar is the premier calendar embedding solution for WordPress.

Learn More: Embeddable Calendar

Community Calendar

Some communities have a **Community Calendar** that local organizations use to coordinate their scheduling of events and programs. The Community Calendar includes Published Events as well as Draft Events aka Placeholder Events that are mostly used to save the date, but don't yet have all the details. Jlive make it easy for organizations to submit events and for the Convener to administer a Community Calendar and approval process.

Learn More: Community Calendar

Connect My Own Payment Gateway

Jlive allows you to sell Tickets and collect donations. Payment transactions occur using your existing Payment Gateway and account by using our secure payment orchestration platform called <u>Spreedly</u>. Currently Jlive supports **Stripe**, **Authorize.net**, and **Moneris**. Additional Payment Gateways can be connected upon request.

Learn More: Connect to My Payment Gateway

Manage Organizations in My City

Jlive allows Market Administrators to create New Organization Pages and invite Organization Admins to manage them. This is accessible by switching to Platform Admin in the top nav and then visiting the Platform Admin/Organizations page.

Manage Admins in My City

Jlive allows Market Administrators to invite and manage Organization Admins at any organization in their Market. This is accessible by switching to Platform Admin in the top nav and then visiting the Platform Admin/Manage Admins page.

You can also go directly to a specific organization page and visit the Admins page for that organization

Learn More: Managing Organization Admins

Tracking Pixels

Coming Soon will be the ability to add Tracking Pixels to your events in order to pass user actions to your analytics tools.

Learn More: <u>Tracking Pixels</u>

Integrations

Integrate With My CRM

Jlive allows you to integrate with the CRM of your choice using our connection to

Make.com. There is support for **Salesforce**, **Microsoft Dynamics 365** and 1000s more providers.

Learn More: <u>Make.com Integration</u>

Integrate with BBCRM

Jlive works with <u>Brightvine Solutions</u> to develop and maintain a custom integration with BBCRM.

Learn More: **BBCRM** Integration

The Jlive APIs

Jlive offers the ability to integrate directly with your own systems by granting access to our APIs.

Learn More: Postman