

Collect File Uploads

Jliver makes it possible to collect file uploads from Registrants by using a URL to a third party form.

Where to include the Question

Event Details

You can paste the link anywhere on the Event Details page. Here is an example showing a form request within the COVID-19 section.

The screenshot shows a section titled "Additional info" with a grid of six buttons: "PARKING INFO" (car icon), "ARRIVAL / CHECK IN" (checkmark icon), "FORMS" (star icon), "COVID-19" (mask icon, highlighted with a blue border), "GENERAL UPDATE" (bell icon), and "CUSTOM" (star icon). Below the grid, the "COVID-19" section is expanded, showing a text input field with the placeholder text "Upload your COVID-19 vaccine card [HERE](#)." and a character count "39 / 1000 symbols" at the bottom right.

Event Questions

When creating registration questions, you can create and Require a Single Answer question and provide a link to a third party form.

Create Question

×

for All Attendees

Title

Upload photo here.

18 / 150 symbols

Description

Please click this link to upload your photo.

Enter link:

www.photouploadform.com

[Save](#)

44 / 500 symbols

[+ REMOVE DESCRIPTION](#)

Select

Single answer ▼

Answers

1 Yes, I've uploaded my photo using the link above.

[+ ADD ANSWER OPTION](#)

☐ Include 'Other' option☐ Add to question bank

[< BACK](#)

ADD

What is your name?

Here is how that will look to people filling out the Registration Form.

Upload photo here.

Please click this [link](#) to upload your photo.

☐ Yes, I've uploaded my photo using the link above.

What 3rd party tools can I use to accept the file uploads?

Dropbox

1. Login
2. Click on File Request
3. Create a New File Request
4. Copy the URL to that File Request

The image shows the Dropbox File requests interface. At the top, there's a search bar and a 'New request' button. Below the search bar, there's a table of file requests. The table has columns for 'Open', 'Closed', 'COVID-19 Vaccination', '/File requests/COVID-19 ...', '1 Submitter', '1 File', and '...'. Below the table, there's a 'Create new request' modal. The modal has a title 'Create new request' and a close button. It contains a 'Title' field with the text 'COVID-19 Vaccination', a 'Description (optional)' field with the text 'Please upload your vaccine card.', a 'Folder for uploaded files' field with the text 'COVID-19 Vaccination • Dropbox/File requ...' and a 'Change Folder' link, and a 'Set a deadline' checkbox with a 'PRO' label. At the bottom of the modal, there are 'Cancel' and 'Create' buttons.

Dropbox

Search

Upgrade account

Home

All files

Recents

Starred

Shared

File requests

Deleted files

File requests

Learn about file requests

New request

Open Closed

COVID-19 Vaccination

/File requests/COVID-19 ...

1 Submitter

1 File

...

Create new request

Title

COVID-19 Vaccination

Description (optional)

Please upload your vaccine card.

Folder for uploaded files

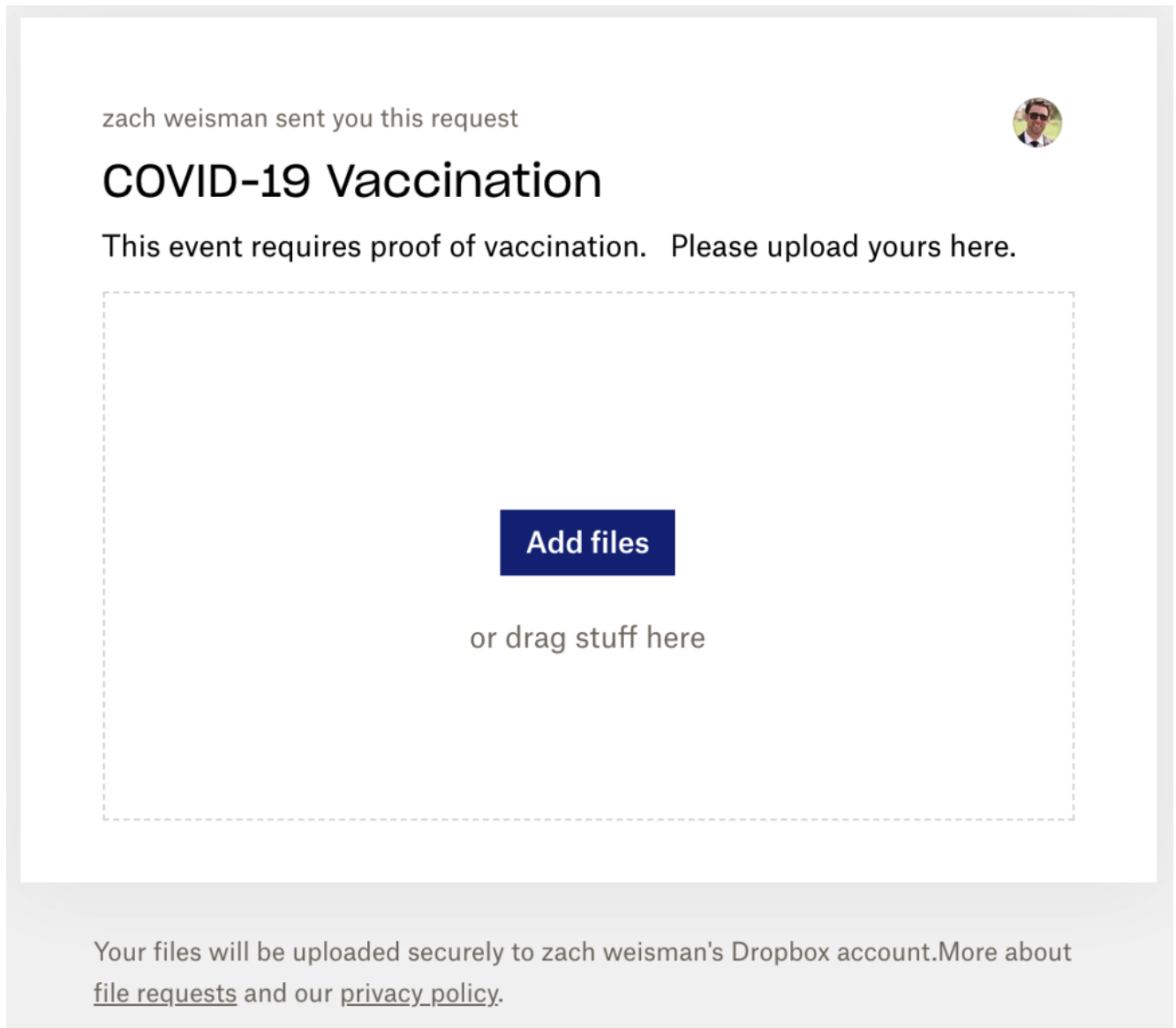
COVID-19 Vaccination • Dropbox/File requ... Change Folder

Only you have access to this folder

☐ Set a deadline PRO

Cancel Create

The link to the File Request will take people to a File Upload page like this:



The screenshot shows a file upload interface. At the top, it says "zach weisman sent you this request" next to a small circular profile picture of a man with sunglasses. Below this is the title "COVID-19 Vaccination" in a large, bold, black font. Under the title, it says "This event requires proof of vaccination. Please upload yours here." in a smaller black font. In the center of the page is a large, empty rectangular box with a dashed border. Inside this box, there is a dark blue button with the text "Add files" in white. Below the button, it says "or drag stuff here" in a light gray font. At the bottom of the page, there is a light gray footer area with the text "Your files will be uploaded securely to zach weisman's Dropbox account. More about [file requests](#) and our [privacy policy](#)."


All of the file submissions will be saved in the Dropbox Folder you specified.



Google Forms

[Get attachments from form respondents](#)

Allow people to attach files

Note: Respondents will need to sign into Google before they can upload files.

1. In [Forms](#), open a form or quiz.
2. Click Add question  and enter your request for information.

3. Next to the question, click the Down arrow  and select **File upload**.
4. If prompted, review the uploading information and click **Continue**.
5. (Optional) Do any of the following actions:
 - Specify which file types people can upload. Next to **Allow only specific file types**, click Turn on  and select the types.
 - Change the maximum number of files that people can upload.
 - Change the maximum file size.
 - Set a maximum size for all files collected via the form.

Open attached files

1. In [Forms](#), open a form or quiz.
2. Click **Responses**.
3. If you want to see all of the files received, click **Summary**.
4. (Optional) To see the files in Drive, click **View Folder**.

In [Drive](#), there's a folder for each form. Files from respondents are stored by question in subfolders.
5. If you want to see an individual's file, click **Individual**.
6. Click a file to open it.